

MAHARAJA AGRASEN INSTITUTE OF TECHNOLOGY

PSP Area, Plot No. 1, Sector-22, Rohini, Delhi-110086, INDIA

DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING

Programme Assessment and Quality Improvement Committee Meeting AY 2024-25

Date: 21 May 2025

NOTICE

A Programme Assessment and Quality Improvement Committee members meeting is being scheduled on 22 May 2025, 10:00 AM at HOD(CSE) office to discuss the following agenda:

1. Analysis of student and faculty publications in the AY: 2024-25
2. Industry Institute Interaction
3. Review of feedbacks from Stakeholders.
4. Review of status of editorials
5. Students and faculty Achievements in the AY: 2024-25
6. Analysis of Internships and Placements in AY 2024-25.
7. Discussion regarding Student performance in internal examinations


Prof. Namita Gupta
HoD, CSE

CC:

1. Director (MAIT)
2. Programme Assessment and Quality Improvement Committee Members

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DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING

Programme Assessment and Quality Improvement Committee Meeting AY 2024-25

Date: 23 May 2025

Time: 10 AM -11:30 PM

MINUTES OF THE MEETING

A meeting of Programme Assessment and Quality Improvement Committee members were held on 22 May 2025 and the following agenda were discussed during the meeting:

1. Analysis of Student and Faculty Publications (AY 2024-25)

Data was presented and noted by members.

2. Industry-Institute Interaction

Members highlighted the importance of expanding industry collaborations.

3. Review of Stakeholder Feedback

Feedback collected from students, alumni and employers was presented. It was noted and discussed.

4. Review of Status of Editorials

The status of departmental newsletters, magazines, and Yearbook was reviewed. Faculty members responsible were requested to complete pending editorial work within timelines.

5. Students and Faculty Achievements

Data was presented and the committee appreciated notable achievements of students in coding competitions, hackathons, placements, and research contributions. Faculty achievements in FDPs, conferences, and certifications were also recognized.

6. Analysis of Internships and Placements (AY 2024-25)

Internship and Placement data for the academic year was presented and discussed.

7. Discussion on Student Performance in Internal Examinations

The performance of students in mid-term exams and internal viva voce was reviewed.

8. All the documentation regarding the criteria's of NBA and P- files were reviewed and finalized.

Prof. Namita Gupta
Chairperson

Dr. Ashish Khanna
Member

Dr. Sudha Narang
Member

Mr. Alok Kr. Sharma
Member

Ms. Garima Gupta
Member

Dr. Yogesh Sharma
Member

Dr. Sandeep Nayal
Member

Dr. Moolchand Sharma
Member

Mr. Ashish Sharma
Coordinator

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DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING

Programme Assessment and Quality Improvement Committee Meeting AY 2024-25

Date: 27 January 2025

NOTICE

A Programme Assessment and Quality Improvement Committee members meeting is being scheduled on 28 January 2025, 10:00 AM at HOD(CSE) office to discuss the following agenda:

Agenda:

1. Plan of activities in the department.
2. Review and update assignments
3. Identification of curriculum gaps
4. Identification of weak and bright students in each subject.
5. Update lab manuals and include advanced experiments
6. Discussion regarding International Conference and publications.
7. Updatons of Course files and personal files.
8. Review of mentoring process.
9. Entrepreneurship
10. Review of publications and patents in the last semester
11. Project Problem Statement Mapping to SDGs
12. Review of student and faculty achievements (competitions, FDPs, conferences, certifications)
13. Preparations for NBA accreditation (documentation, attainment analysis, supporting files)
14. Continuous improvement strategies based on stakeholder feedback (students, alumni, employers)
15. Infrastructure and technical support review, including GPU integration with the Intel® Unnati Lab.


Prof. Namita Gupta
HoD, CSE

CC:

1. Director (MAIT)
2. Programme Assessment and Quality Improvement Committee Members

Programme Assessment and Quality Improvement Committee Meeting AY 2024-25

Date: 29 January 2025

Time: 10 AM -11:30 PM

MINUTES OF THE MEETING

A meeting of Programme Assessment and Quality Improvement Committee members were held on 28 January 2024 and the following agenda were discussed during the meeting:

1. Plan of Activities in the Department

The committee discussed the semester's plan of departmental activities, including workshops, hackathons, industrial visits, expert talks, and FDPs, ensuring alignment with the Department's Mission and the attainment of POs/PSOs

2. Review and Update Assignments

It was suggested to update assignments with more problem-solving, case-study based, and application-oriented questions to promote analytical skills among students.

3. Identification of Curriculum Gaps

Gaps in curriculum were reviewed and noted.

4. Identification of Weak and Bright Students

Discussed and noted by members.

5. Update Lab Manuals and Advanced Experiments

Discussed and noted by members

6. International Conference and Publications

Preparations for the upcoming International Conference (SNSFAIT-2025) were reviewed. Members discussed publication opportunities for students and faculty, encouraging more research submissions.

7. Updation of Course Files and Personal Files

Faculties were reminded to ensure their course files and personal academic files are complete, updated, and maintained as per NBA standards.

8. Review of Mentoring Process

The committee reviewed the mentoring process of the department. Members suggested structured mentoring with periodic review, along with remedial classes for slow learners.

9. Entrepreneurship

It was discussed in the meeting to promote Entrepreneurship among students through IIC activities and other events.

10. Review of Publications and Patents (Last Semester)

Data regarding faculty and student publications/patents was presented by Dr. Ashish Khanna and was reviewed.

11. Project Problem Statement Mapping to SDGs

All student projects must map to UN SDGs; a workshop for this have been proposed.

12. Review of Student and Faculty Achievements

Achievements of students in competitions, hackathons, FDPs, and conferences were appreciated. Faculty contributions through certifications and publications were also recognized.

13. Preparations for NBA Accreditation

The committee reviewed progress on documentation, attainment analysis, and supporting files. It was decided that faculty members must complete records well before deadlines.

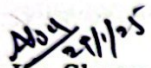
14. Continuous Improvement through Feedback

Feedback from students, alumni, and employers was analyzed. Corrective measures were suggested to improve teaching-learning processes.

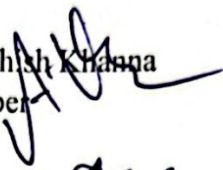
15. Infrastructure and Technical Support (GPU Integration)

The committee reviewed the status of 24 GB NVIDIA RTX GPU that would be integrated with the Intel® Unnati Lab to support AI/ML and SIH projects.


Prof. Namita Gupta
Chairperson

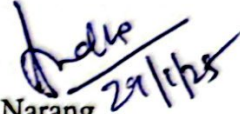

Mr. Alok Kr. Sharma
Member


Dr. Sandeep Tayal
Member

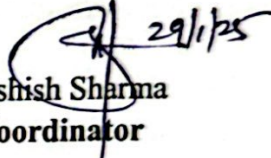

Dr. Ashish Khanna
Member


Ms. Garima Gupta
Member


Dr. Moolchand Sharma
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Dr. Sudha Narang
Member


Dr. Kozesh Sharma
Member


Mr. Ashish Sharma
Coordinator

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DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING Programme Assessment and Quality Improvement Committee Meeting AY 2024-25

Date: 22 November 2024

NOTICE

A Programme Assessment and Quality Improvement Committee members meeting is being scheduled on 26 November 2024, 11:00 AM at HOD(CSE) office to discuss the following agenda:

1. Feedback collection and analysis
2. Evaluation of Minor Projects
3. Discussion regarding end term practical examination.
4. Discussion regarding editorials


Prof. Namita Gupta
HoD, CSE

CC:

1. Director (MAIT)
2. Programme Assessment and Quality Improvement Committee Members

DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING

Programme Assessment and Quality Improvement Committee Meeting AY 2024-25

Date: 2 December 2024

Time: 11 AM -12:30 PM

MINUTES OF THE MEETING

A meeting of Programme Assessment and Quality Improvement Committee members were held on 26 November 2024 and the following agenda were discussed during the meeting:

1. **Feedback Collection and Analysis**

Discussion was held regarding this and based on the feedbacks action taken was discussed in the meeting.

2. **Evaluation of Minor Projects**

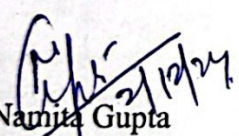
Progress of minor projects undertaken by students was reviewed and noted by members.

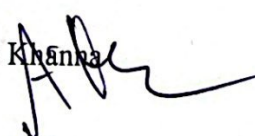
3. **Discussion on End-Term Practical Examination**

The smooth conduct of upcoming end-term practical examinations was discussed. Points raised included lab preparedness, scheduling, and examiner availability.

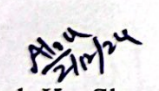
4. **Discussion regarding editorials**

Status of publications Tejas Ganak (Newsletter), Anveshan (Technical Magazine), and Sanhati (Yearbook) was discussed.


Prof. Namita Gupta
Chairperson


Dr. Ashish Khanna
Member

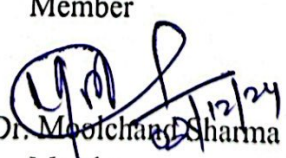

Dr. Sudha Narang
Member

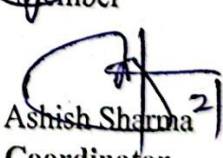

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DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING

Programme Assessment and Quality Improvement Committee Meeting AY 2024-25

Date: 29 July 2024

NOTICE

A Programme Assessment and Quality Improvement Committee members meeting is being scheduled on 30 July 2024, 11:00 AM at HOD(CSE) office to discuss the following agenda:

1. Plan of activities for AY 2024-25
2. Update of course files and personal files
3. Review of labs and lab manuals
4. Industry-Institute interaction
5. Review of attainment of COs/POs/PSOs for AY 2023-24
6. Review of student and faculty publications of AY 2023-24
7. Review of placements, higher studies, and entrepreneurship of AY 2023-24
8. Review of student results of AY 2023-24
9. Preparations for NBA accreditation
10. Provision of GPU in the department


Prof. Namita Gupta
HoD, CSE

CC:

1. Director (MAIT)
2. Programme Assessment and Quality Improvement Committee Members

DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING

Programme Assessment and Quality Improvement Committee Meeting AY 2024-25

Date: 2nd August 2024

Time: 11 AM -12:30 PM

MINUTES OF THE MEETING

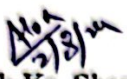
A meeting of Programme Assessment and Quality Improvement Committee members was held on 30 July 2024 and the following agenda were discussed during the meeting:

- 1. Plan of Activities in AY 2024-25**
The committee discussed departmental activities for the year, including workshops, hackathons, industrial visits, and FDPs. An academic calendar will be prepared to streamline execution, with activities aligned to the Department's Mission and the attainment of POs/PSOs.
- 2. Updation of Course and Personal Files**
Faculty members were reminded to update their course files and personal academic files in alignment with NBA documentation requirements. It was emphasized that timely and complete documentation is essential for accreditation readiness.
- 3. Review of Labs and Lab Manuals**
Review of Labs and manuals were discussed. Faculty coordinators will ensure updates in consultation with subject teachers.
- 4. Industry-Institute Interaction**
Members discussed strengthening industry partnerships through MoUs, internships, and expert sessions. Plans for an internship fair and industrial visits were outlined to ensure greater student exposure to industry practices.
- 5. Review of attainment of COs/POs/PSOs for AY 2023-24**
The attainment analysis of COs, POs, and PSOs for AY 2023-24 was presented, discussed, and noted.
- 6. Review of Student and Faculty Publications (AY 2023-24)**
Data regarding research publications of students and faculty was presented. Members emphasized the need to encourage more quality publications in reputed journals and conferences.
- 7. Review of Placements, Higher Studies, and Entrepreneurship (AY 2023-24)**
Placement statistics, higher studies data, and entrepreneurial activities of students were reviewed. It was noted that students should be motivated to develop innovation, critical thinking, and explore startup opportunities.
- 8. Review of Student Results (AY 2023-24)**
Student performance in internal and external examinations was analyzed. Faculty members were advised to plan remedial measures for weak students and continue mentoring bright students for advanced opportunities.
- 9. Preparations for NBA Accreditation**
The committee discussed the requirements for upcoming NBA Accreditation. It was decided that all necessary files, attainment records, and supporting documents must be updated and verified well in advance.

10. Provision of GPU in Department

Department to procure and integrate a 24 GB NVIDIA RTX GPU with Intel® Unnati Lab for AI/ML and SIH projects.


Prof. Namita Gupta
Chairperson


Mr. Alok Kr. Sharma
Member

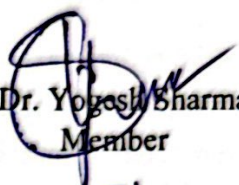

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