

MAHARAJA AGRASEN INSTITUTE OF TECHNOLOGY

PSP Area, Plot No. 1, Sector-22, Rohini, Delhi-110086, INDIA

DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING

Programme Assessment and Quality Improvement Committee Meeting AY 2023-24

Date: 3 June 2024

NOTICE

A Programme Assessment and Quality Improvement Committee members meeting is being scheduled on 4 June 2024, 10:00 AM at HOD(CSE) office to discuss the following agenda:

1. Analysis of student and faculty publications in the AY: 2023-24
2. Industry Institute Interaction
3. Review of feedbacks from Stakeholders.
4. Students and faculty Achievements in the AY: 2023-24
6. Analysis of Placements in AY 2023-24.
7. Discussion regarding Student performance in internal examinations


Prof. Namita Gupta
HoD, CSE

CC:

1. Director (MAIT)
2. Programme Assessment and Quality Improvement Committee Members

MAHARAJA AGRASEN INSTITUTE OF TECHNOLOGY

PSP Area, Plot No. 1, Sector-22, Rohini, Delhi-110086, INDIA

DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING

Programme Assessment and Quality Improvement Committee Meeting AY 2023-24

Date: 7 June 2024

Time: 10 AM -11:30 PM

MINUTES OF THE MEETING

A meeting of Programme Assessment and Quality Improvement Committee members were held on 4 June 2024 and the following agenda were discussed during the meeting:

1. **Analysis of Student and Faculty Publications (AY 2023-24)**

The committee reviewed publications of both students and faculty during the academic year.

2. **Industry-Institute Interaction**

Members highlighted the importance of expanding industry collaborations.

3. **Review of Stakeholder Feedback**

Discussion was held regarding this and based on the feedbacks action taken was discussed in the meeting.

4. **Students and Faculty Achievements**

The committee appreciated notable achievements of students in coding competitions, hackathons, placements, and research contributions. Faculty achievements in FDPs, conferences, and certifications were also recognized.

5. **Analysis of Placements in AY 2023-24**

Placement data for the academic year was discussed and noted.

6. **Discussion on Student Performance in Internal Examinations**

The performance of students in mid-term exams and internal viva voce was reviewed. Faculty members have been advised to take suitable measures for providing additional support and remedial classes for weak students.

7. **Institute is planning to set up labs on emerging technologies –AI, EV lab, smart manufacturing for the same the proposal from ED Gate Technologies Private Limited under Intel Unnati Programme is received and is under consideration.**

Prof. Namita Gupta
Chairperson

Dr. Ashish Khanna
Member

Dr. Sudha Narang
Member

Mr. Alok Kr. Sharma
Member

Ms. Garima Gupta
Member

Dr. Yogesh Sharma
Member

Dr. Sandeep Talyal
Member

Dr. Moolchand Sharma
Member

Mr. Ashish Sharma
Coordinator

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DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING

Programme Assessment and Quality Improvement Committee Meeting AY 2023-24

Date: 23 January 2024

NOTICE

A Programme Assessment and Quality Improvement Committee members meeting is being scheduled on 24 January 2024, 10:00 AM at HOD(CSE) office to discuss the following agenda:

Agenda:

1. Plan of activities in the department.
2. Review and update assignments
3. Identification of curriculum gaps
4. Identification of weak and bright students in each subject.
5. Updation of lab manuals
6. Discussion regarding International symposium and publications.
7. Updations of Course files and personal files.


Prof. Namita Gupta
HoD, CSE

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1. Director (MAIT)
2. Programme Assessment and Quality Improvement Committee Members

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DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING

Programme Assessment and Quality Improvement Committee Meeting AY 2023-24

Date: 29 January 2024

Time: 10 AM -11:30 PM

MINUTES OF THE MEETING

A meeting of Programme Assessment and Quality Improvement Committee members were held on 24 January 2024 and the following agenda were discussed during the meeting:

- 1. Plan of Activities in the Department**
The committee discussed the semester's plan of departmental activities, including workshops, hackathons, industrial visits, expert talks, and FDPs, ensuring alignment with the Department's Mission and the attainment of POs/PSOs.
- 2. Review and Update Assignments**
It was suggested to update assignments across subjects with application-oriented, practice-based, and case-study questions to enhance student learning outcomes.
- 3. Identification of Curriculum Gaps**
The gaps in the curriculum were reviewed and noted.
- 4. Identification of Weak and Bright Students**
The committee decided that faculty members will identify weak and bright students in consultation with their respective counsellors for proper academic support and mentoring.
- 5. Update Lab Manuals with Advanced Experiments**
The need to update lab manuals as per the updated syllabus of GGSIPU. Lab coordinators will take inputs from subject teachers and finalize updates in consultation with the HoD.
- 6. International Symposium and Publications**
Preparations for hosting the International Symposium SNSFAIT were discussed. Responsibilities related to publication and event management were noted.
- 7. Updations of Course Files and Personal Files**
Course files and personal academic files to be updated and aligned with NBA requirements.
- 8. Proposal to be submitted for AICTE-IDEA lab and Intel Centre of Excellence is planned to be setup under Intel®Unnati Program.**

Prof. Namita Gupta
Chairperson

Mr. Alok Kr. Sharma
Member

Dr. Sandeep Tayal
Member

Dr. Ashish Khanna
Member

Ms. Garima Gupta
Member

Dr. Moolchand Sharma
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Dr. Sudha Narang
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Dr. Yogesh Sharma
Member

Mr. Ashish Sharma
Coordinator

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DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING

Programme Assessment and Quality Improvement Committee Meeting AY 2023-24

Date: 20 December 2023

NOTICE

A Programme Assessment and Quality Improvement Committee members meeting is being scheduled on 22nd December 2023, 11:00 AM at HOD (CSE) office to discuss the following agenda:

Agenda:

1. Feedback collection and analysis
2. Evaluation of Minor Projects
3. Discussion regarding end term practical examination.


Prof. Namita Gupta
HoD, CSE

CC:

1. Director (MAIT)
2. Programme Assessment and Quality Improvement Committee Members

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DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING

Programme Assessment and Quality Improvement Committee Meeting AY 2023-24

Date: 27 December 2023

Time: 11 AM -12:30 PM

MINUTES OF THE MEETING

A meeting of Programme Assessment and Quality Improvement Committee members were held on 22 December 2023 and the following agenda were discussed during the meeting:

1. **Feedback Collection and Analysis**

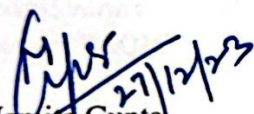
Discussion was held regarding this and based on the feedbacks action taken was discussed in the meeting.

2. **Evaluation of Minor Projects**

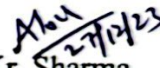
Progress of minor projects undertaken by students was reviewed and noted by members.

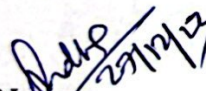
3. **Discussion on End-Term Practical Examination**

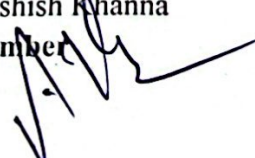
The smooth conduct of upcoming end-term practical examinations was discussed. Points raised included lab preparedness, scheduling, and examiner availability.

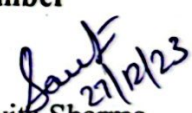

Prof. Nandita Gupta
Chairperson

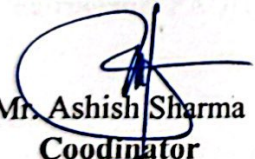

Ms. Garima Gupta
Member


Mr. Alok Kr. Sharma
Member


Dr. Sudha Nair
Member


Dr. Ashish Khanna
Member


Ms. Savita Sharma
Member


Mr. Ashish Sharma
Coordinator



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DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING

Programme Assessment and Quality Improvement Committee Meeting AY 2023-24

Date: 10 August 2023

NOTICE

A Programme Assessment and Quality Improvement Committee members meeting is being scheduled on 17 August 2023, 10:00 AM at HOD(CSE) office to discuss the following agenda:

Agenda:

1. Plan of activities in AY- 2023-24
2. Updation of course and Personal files
3. Review of Labs and Lab Manuals
4. Industry-Institute Interaction
5. Review of Attainment of PO/PSO of AY: 2022-23
6. Discussion regarding Innovation in Teaching

Prof. Namita Gupta

HoD, CSE

CC:

1. Director (MAIT)
2. Programme Assessment and Quality Improvement Committee Members



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PSP Area, Plot No. 1, Sector-22, Rohini, Delhi-110086, INDIA

DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING

Programme Assessment and Quality Improvement Committee Meeting AY 2023-24

Date: 21 August 2023

Time: 10 AM -11:30 PM

MINUTES OF THE MEETING

A meeting of Programme Assessment and Quality Improvement Committee members were held on 17 August 2023 and the following agenda were discussed during the meeting:

1. Plan of Activities (AY 2023-24)

The committee discussed departmental activities for the year, including workshops, hackathons, industrial visits, and FDPs. An academic calendar will be prepared to streamline execution, with activities aligned to the Department's Mission and the attainment of POs/PSOs..

2. Updation of Course and Personal Files

Faculty members to update theory and lab course files for second-year subjects (odd and even semesters). Personal files also to be reviewed and updated in line with NBA requirements.

3. Review of Labs and Lab Manuals

Discussion on updating lab manuals and updating advanced experiments.

4. Industry-Institute Interaction

More activities to be planning in the current AY. Internship Fair in May 2024 will involve industry partners for recruitment and training.

5. Review of PO/PSO Attainment (AY 2022-23)

Attainment data was reviewed. Areas of improvement were identified and noted by members.

6. Innovation in Teaching

Head of the Department, Prof. Namita Gupta suggested innovative methods in teaching to be followed in imparting knowledge to the students. It was noted by members.

7. Hackathons and Student Competitions

Prof. Namita Gupta, appointed as SPOC for Smart India Hackathon (SIH 2023), apprised members about event guidelines.

[Signature]
Prof. Namita Gupta
Chairperson

[Signature]
Ms. Garima Gupta
Member

[Signature]
Mr. Alok Kr. Sharma
Member

[Signature]
Dr. Sudha Narang
Member

[Signature]
Dr. Ashish Khanna
Member

[Signature]
Ms. Savita Sharma
Member

[Signature]
Mr. Ashish Sharma
Coordinator

Programme Assessment and Quality Improvement Committee Meeting AY 2023-24

Date: 29 January 2024

Time: 10 AM -11:30 PM

MINUTES OF THE MEETING

A meeting of Programme Assessment and Quality Improvement Committee members were held on 24 January 2024 and the following agenda were discussed during the meeting:

1. Plan of Activities in the Department

The committee discussed the semester's plan of departmental activities, including workshops, hackathons, industrial visits, expert talks, and FDPs, ensuring alignment with the Department's Mission and the attainment of POs/PSOs.

2. Review and Update Assignments

It was suggested to update assignments across subjects with application-oriented, practice-based, and case-study questions to enhance student learning outcomes.

3. Identification of Curriculum Gaps

The gaps in the curriculum were reviewed and noted.

4. Identification of Weak and Bright Students

The committee decided that faculty members will identify weak and bright students in consultation with their respective counsellors for proper academic support and mentoring.

5. Update Lab Manuals with Advanced Experiments

The need to update lab manuals as per the updated syllabus of GGSIPU. Lab coordinators will take inputs from subject teachers and finalize updates in consultation with the HoD.

6. International Symposium and Publications

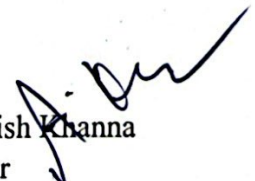
Preparations for hosting the International Symposium SNSFAIT were discussed. Responsibilities related to publication and event management were noted.

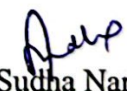
7. Updations of Course Files and Personal Files

Course files and personal academic files to be updated and aligned with NBA requirements.

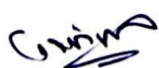
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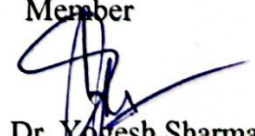

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Dr. Sudha Narang
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DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING

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Date: 23 January 2024

NOTICE

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Agenda:

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5. Updation of lab manuals
6. Discussion regarding International symposium and publications.
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Programme Assessment and Quality Improvement Committee Meeting AY 2023-24

Date: 27 December 2023

Time: 11 AM -12:30 PM

MINUTES OF THE MEETING

A meeting of Programme Assessment and Quality Improvement Committee members were held on 22 December 2023 and the following agenda were discussed during the meeting:

1. **Feedback Collection and Analysis**

Discussion was held regarding this and based on the feedbacks action taken was discussed in the meeting.

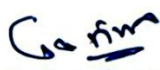
2. **Evaluation of Minor Projects**

Progress of minor projects undertaken by students was reviewed and noted by members.

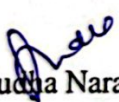
3. **Discussion on End-Term Practical Examination**

The smooth conduct of upcoming end-term practical examinations was discussed. Points raised included lab preparedness, scheduling, and examiner availability.


Prof. Namita Gupta
Chairperson


Ms. Garima Gupta
Member


Mr. Alok Kr. Sharma
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Dr. Sucha Narang
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Dr. Ashish Khanna
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DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING

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Date: 20 December 2023

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Prof. Namita Gupta
HoD, CSE

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DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING

Programme Assessment and Quality Improvement Committee Meeting AY 2023-24

Date: 16 August 2023

Time: 10 AM -11:30 PM

MINUTES OF THE MEETING

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1. Plan of Activities (AY 2023-24)

The committee discussed departmental activities for the year, including workshops, hackathons, industrial visits, and FDPs. An academic calendar will be prepared to streamline execution, with activities aligned to the Department's Mission and the attainment of POs/PSOs..

2. Updation of Course and Personal Files

Faculty members to update theory and lab course files for second-year subjects (odd and even semesters). Personal files also to be reviewed and updated in line with NBA requirements.

3. Review of Labs and Lab Manuals

Discussion on updating lab manuals and updating advanced experiments.

4. Industry-Institute Interaction

More activities to be planning in the current AY. Internship Fair in May 2024 will involve industry partners for recruitment and training.

5. Review of PO/PSO Attainment (AY 2022-23)

Attainment data was reviewed. Areas of improvement were identified and noted by members.

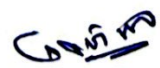
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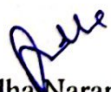
7. Hackathons and Student Competitions

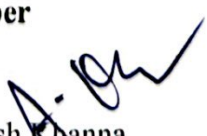
Prof. Namita Gupta, appointed as SPOC for Smart India Hackathon (SIH 2023), apprised members about event guidelines.

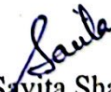

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Chairperson

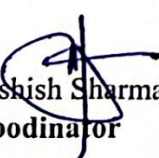

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Programme Assessment and Quality Improvement Committee Meeting AY 2023-24

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Agenda:

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HoD, CSE

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