

MAHARAJA AGRASEN INSTITUTE OF TECHNOLOGY

PSP Area, Plot No. 1, Sector-22, Rohini, Delhi-110086, INDIA

DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING

Programme Assessment and Quality Improvement Committee Meeting AY 2022-23

Date: 22 June 2023

NOTICE

A Programme Assessment and Quality Improvement Committee members meeting is being scheduled on 26 June 2023, 11:30 AM at HOD(CSE) office to discuss the following agenda:

Agenda:

1. Analysis of student and faculty publications in the AY 2022-23
2. Industry Institute Interaction
3. Review of feedbacks from Stakeholders.
4. Students and faculty Achievements
6. Analysis of Placements in AY 2022-23.
7. Discussion regarding Student performance in internal examinations


Prof. Namita Gupta
HoD, CSE

CC:

1. Director (MAIT)
2. Programme Assessment and Quality Improvement Committee Members

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DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING

Programme Assessment and Quality Improvement Committee Meeting AY 2022-23

Date: 28 June 2023

MINUTES OF THE MEETING

A meeting of Programme Assessment and Quality Improvement Committee members were held on 26 June 2023 and the following agenda were discussed during the meeting:

1. **Analysis of Student and Faculty Publications (AY 2022-23)**

The committee reviewed publications of both students and faculty during the academic year. It was noted that a good number of papers appeared in conferences and indexed journals.

2. **Industry-Institute Interaction**

Members highlighted the importance of expanding industry collaborations.

3. **Review of Stakeholder Feedback**

Discussion was held regarding this and based on the feedbacks action taken was discussed in the meeting.

4. **Students and Faculty Achievements**

The committee appreciated notable achievements of students in coding competitions, hackathons, placements, and research contributions. Faculty achievements in FDPs, conferences, and certifications were also recognized.

5. **Analysis of Placements in AY 2022-23**

Placement data for the academic year was discussed and noted.

6. **Discussion on Student Performance in Internal Examinations**

The performance of students in mid-term exams and internal viva voce was reviewed. Faculty members have been advised to take suitable measures for providing additional support and remedial classes for weak students.

(Signature)
28/6/23
Prof. Namita Gupta
Chairperson

(Signature)
28/6/23
Ms. Garima Gupta
Member

(Signature)
28/6/23
Mr. Alok Kr. Sharma
Member

(Signature)
28/6/23
Dr. Sudha Narang
Member

(Signature)
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Dr. Ashish Khanna
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Ms. Savita Sharma
Member

(Signature)
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Mr. Ashish Sharma
Coordinator

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DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING

Programme Assessment and Quality Improvement Committee Meeting AY 2022-23

Date: 20 February 2023

NOTICE

A Programme Assessment and Quality Improvement Committee members meeting is being scheduled on 21 February 2023, 10:00 AM at HOD(CSE) office to discuss the following agenda:

Agenda:

1. Plan of activities in the department.
2. Review and update assignments
3. Identification of curriculum gaps
4. Identification of weak and bright students in each subject.
5. Updation of lab manuals
6. Discussion regarding International symposium and publications.
7. Updations of Course files and personal files.


Prof. Namita Gupta
HoD, CSE

CC:

1. Director (MAIT)
2. Programme Assessment and Quality Improvement Committee Members

Programme Assessment and Quality Improvement Committee Meeting AY 2022-23

Date: 23 February 2023

MINUTES OF THE MEETING

A meeting of Programme Assessment and Quality Improvement Committee members were held on 21 February 2023 and the following agenda were discussed during the meeting:

1. Plan of Activities in the Department

Upcoming activities for the semester were discussed, including workshops, hackathons and industrial visits.

2. Review and Update Assignments

It was suggested to update assignments across subjects with more practice-based, application-oriented, and case-study questions.

3. Identification of Curriculum Gaps

Discussed and noted by committee members

4. Identification of Weak and Bright Students

Faculty members have been instructed to identify weak and bright students after the discussion with respective counsellors of the students.

5. Update Lab Manuals along with Advanced Experiments

Lab coordinators to update lab manuals after discussing it with subject teachers and HOD.

6. Discussion on International Symposium and Publications

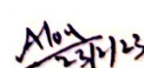
The department will host an International Symposium SNSFAIT during the semester. Tasks related to it was discussed and noted by members.

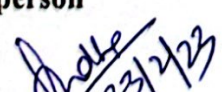
7. Updation of Course Files and Personal Files

Faculties to ensure course files and personal academic files are complete, updated, and aligned with NBA documentation requirements.

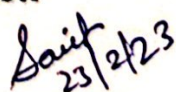

Prof. Namita Gupta
Chairperson

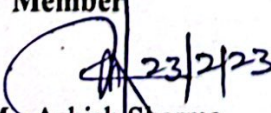

Ms. Garima Gupta
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Mr. Alok Kr. Sharma
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Dr. Sudha Narang
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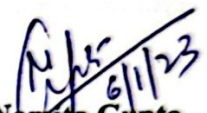
Programme Assessment and Quality Improvement Committee Meeting AY 2022-23

Date: 6 January 2023

NOTICE

A Programme Assessment and Quality Improvement Committee members meeting is being scheduled on 10 January 2023, 11:00 AM at HOD(CSE) office to discuss the following agenda:

1. Analysis of faculty publications in the present semester.
2. End term examination
3. Review of feedbacks from Stakeholders.
4. Discussion regarding attainment of PO/PSO's
5. Discussion regarding editorials
6. Industry Institute Interaction


Prof. Namita Gupta
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Programme Assessment and Quality Improvement Committee Meeting AY 2022-23

Date: 12 January 2023

MINUTES OF THE MEETING

A meeting of Programme Assessment and Quality Improvement Committee members were held on 10th January 2023 and the following agenda were discussed during the meeting:

1. Analysis of Faculty Publications

Committee reviewed faculty research publications of the semester. It was noted that several papers were published in Scopus/SCI indexed journals, and faculty were encouraged to target reputed conferences/journals.

2. End Term Examination

Student performance in internals were analysed and plan of end term practical examination were discussed.

3. Review of Stakeholder Feedback

Discussion was held regarding this and based on the feedbacks action taken was discussed in the meeting.

4. Attainment of PO/PSOs

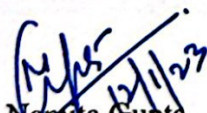
Preliminary analysis of Programme Outcomes (POs) and Programme Specific Outcomes (PSOs) attainment was presented.

5. Editorials (Newsletter, Technical Magazine, Yearbook)

Status of publications Tejas Ganak (Newsletter), Anveshan (Technical Magazine), and Sanhati (Yearbook) was discussed.

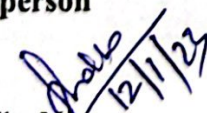
6. Industry-Institute Interaction

Members emphasized on increasing industrial visits, MoUs, and expert lectures.

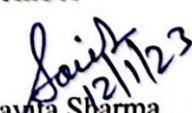

Prof. Namita Gupta
Chairperson

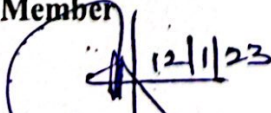

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DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING

Programme Assessment and Quality Improvement Committee Meeting AY 2022-23

Date: 4 August 2022

NOTICE

A Programme Assessment and Quality Improvement Committee members meeting is being scheduled on 16 August 2022, 11:00 AM at HOD(CSE) office to discuss the following agenda:

Agenda:

1. Plan of activities in the department in the current session.
2. Review and update assignments
3. Identification of curriculum gaps
4. Identification of weak and bright students in each subject.
5. Updation of lab manuals
6. Discuss faculty upskilling through FDPs and certifications.


Prof. Namita Gupta
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DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING

Programme Assessment and Quality Improvement Committee Meeting AY 2022-23

Date: 18th August 2022

MINUTES OF THE MEETING

A meeting of Programme Assessment and Quality Improvement Committee members were held on 16th August 2022 and the following agenda were discussed during the meeting:

1. Plan of Activities in the Department for Current Session

The committee discussed departmental activities for the year, including workshops, hackathons, industrial visits, and FDPs. An academic calendar will be prepared to streamline execution, with activities aligned to the Department's Mission and the attainment of POs/PSOs.

2. Review and Update of Assignments

It was decided to redesign assignments with a focus on application-oriented and problem-solving questions in the subjects of current semester.

3. Identification of Curriculum Gaps

Members highlighted the need for advanced topics in AI/ML, Data Analytics, and Cybersecurity. Proposal to conduct add-on workshops and expert lectures to bridge identified gaps.

4. Identification of Weak and Bright Students

Faculty members have been instructed to identify weak and bright students after the discussion with respective counsellors of the students.

5. Update of Lab Manuals with Advanced Experiments

It was agreed that lab manuals must be revised. Faculty coordinators will submit updated lab manuals by 20th August 2022.

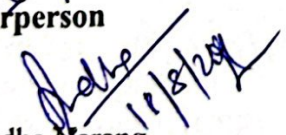
6. Faculty Upskilling through FDPs and Certifications

It was decided that Faculty members be encouraged to register for relevant FDPs, MOOCs (NPTEL, Coursera, etc.), and certification programs. A plan for faculty training workshops within the department was also discussed.

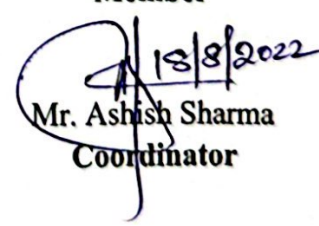

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